



**DELAWARE HEALTH  
AND SOCIAL SERVICES**

DIVISION OF PUBLIC HEALTH

OFFICE OF DRINKING WATER  
PHONE: (302) 741-8630  
FAX: (302) 741-8631

February 23, 2011

Laboratory Director & QA/QC Manager

RE: Delaware Approval

Dear Laboratory Director:

The Delaware Office of Drinking Water (ODW) is required to establish the certification of out-of-state laboratories that perform analysis on drinking water compliance samples from the state of Delaware. Based on the submitted documents, Analytical Laboratory Services is approved to do compliance work in the state of Delaware for the approved drinking water analytes listed on the Pennsylvania certificate that expires on January 31, 2012. This approval is valid for the same time period as the Pennsylvania certification.

For renewal of this approval, the Delaware ODW requires:

- Copy of the home state or NELAP certificate for drinking water analysis listing approved analytes and methods
- Copy of the last two annual proficiency tests listing analytes and methods
- Copy of the quality assurance manual
- Proof of the Delaware public water system client
- Letter within 30 days of any changes in:
  - Major personnel
  - Major equipment
  - Name, location or owner

When any changes or updates are made to the above requirements, copies need to be submitted to the address below. If you have any questions, please call me at 302-741-8595.

Sincerely,

A handwritten signature in black ink that reads "Brenda Haire".

Brenda Haire  
Environmental Health Specialist II  
Office of Drinking Water

File

cc: Ed Hallock, ODW